THE PENWITH SOCIETY OF ARTS 2027

Penwith Gallery, Back Road West, St Ives TR26 1NL
Telephone: 01736 795579

TERMS AND CONDITIONS OF ARTWORK SUBMISSIONS FOR MEMBERS AND ASSOCIATES

LABELLING

All works must be labelled on the back of frame/base of 3D works and also have a label on a string that can hang over the front of the work (e.g. luggage label).
This is important for cataloguing purposes, and will be flipped back after the gallery have applied their selling labels. The artist's name, title of work, medium, and price must be detailed on the label.

CONDITIONS OF SUBMISSION OF WORK

All work must be for sale. Associate members who submit work for hanging are asked to understand that the exhibition is considered as a whole, and therefore works accepted by the committee are not necessarily hung. Artists who submit work do so on this understanding.

UNSELECTED WORK

Work not selected by the hanging committee should be collected on the dates specified on the submission form. You will be notified by email, or phone if requested.

REMOVAL OF WORK

Work hung cannot be removed from the gallery during the exhibition. In the case of a sale you will be contacted for a replacement.

SUBSCRIPTIONS

These must be up to date before submitting work. The gallery will not exhibit work if these have not been paid.

COMPLETION OF FORM

Please print, fill in and attach the relevant submission form to each piece submitted. It is essential to write clearly as this will help us with your labels. If you would like a receipt, bring a copy of the form (detailing all works) for us to sign. There will be forms in the gallery for those without printing facilities.

COMMISSION

As the gallery provides staff to look after and invigilate the exhibitions, Penwith Galleries Ltd. takes a 45% commission on all works sold on behalf of the artist.

FRAMING & HANGING

Work must be presented unwrapped, ready for hanging, with a picture cord attached one third down from the top. This is to enable ease of hanging, the gallery walls cannot accommodate screws or mirror plates. Any work with substandard framing will not be accepted.

INSURANCE

Once your artwork has been selected and is in the custody and control of Penwith Galleries Ltd. and/or Penwith Society of Arts, we will be responsible for insuring it, subject to the terms and conditions of that policy. There is a £5000 insurance cap per piece of work, this figure is for the artist's share. We are unable to insure works brought in for submission until they have been selected and inputted into the gallery's database, therefore works on the premises on submission and selection days are left at the artist's own risk. Artists are welcome to take out their own insurance to cover this.

COLLECTION OF WORK

Please do not submit work if you cannot collect it on the dates specified. If you do not collect your work after 6 months, it will be sent to auction.

PHOTOGRAPHY & PUBLICATION

By submitting your work you agree to it being photographed by the public and press. By submitting your work you agree to it being photographed by the staff, with the images displayed on the Penwith Gallery website, social media channels, marketing websites, and used for any promotional purposes. You grant permission for your work to be photographed and reproduced for the production, publication, and sale of postcards, greeting cards, posters, and other printed materials.

DISCOUNTS

If discounts are sought by a buyer, the gallery staff will contact the artist to get permission.